UNITED STATES POSTAL SERVICE®

MTEOR Phase 2 Mailer Enhancements Overview

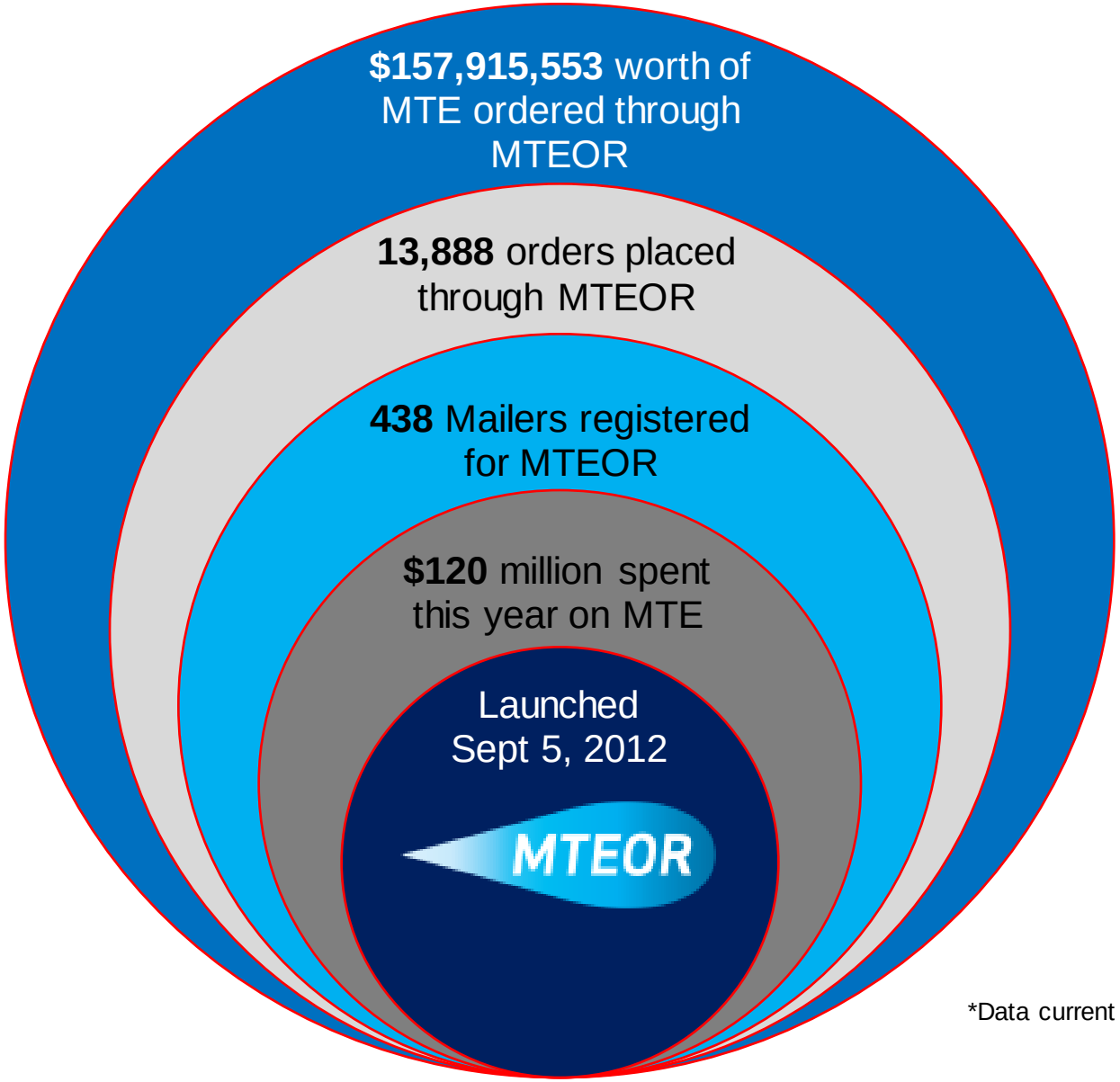
MTEOR

February 20, 2013

Today's Objectives

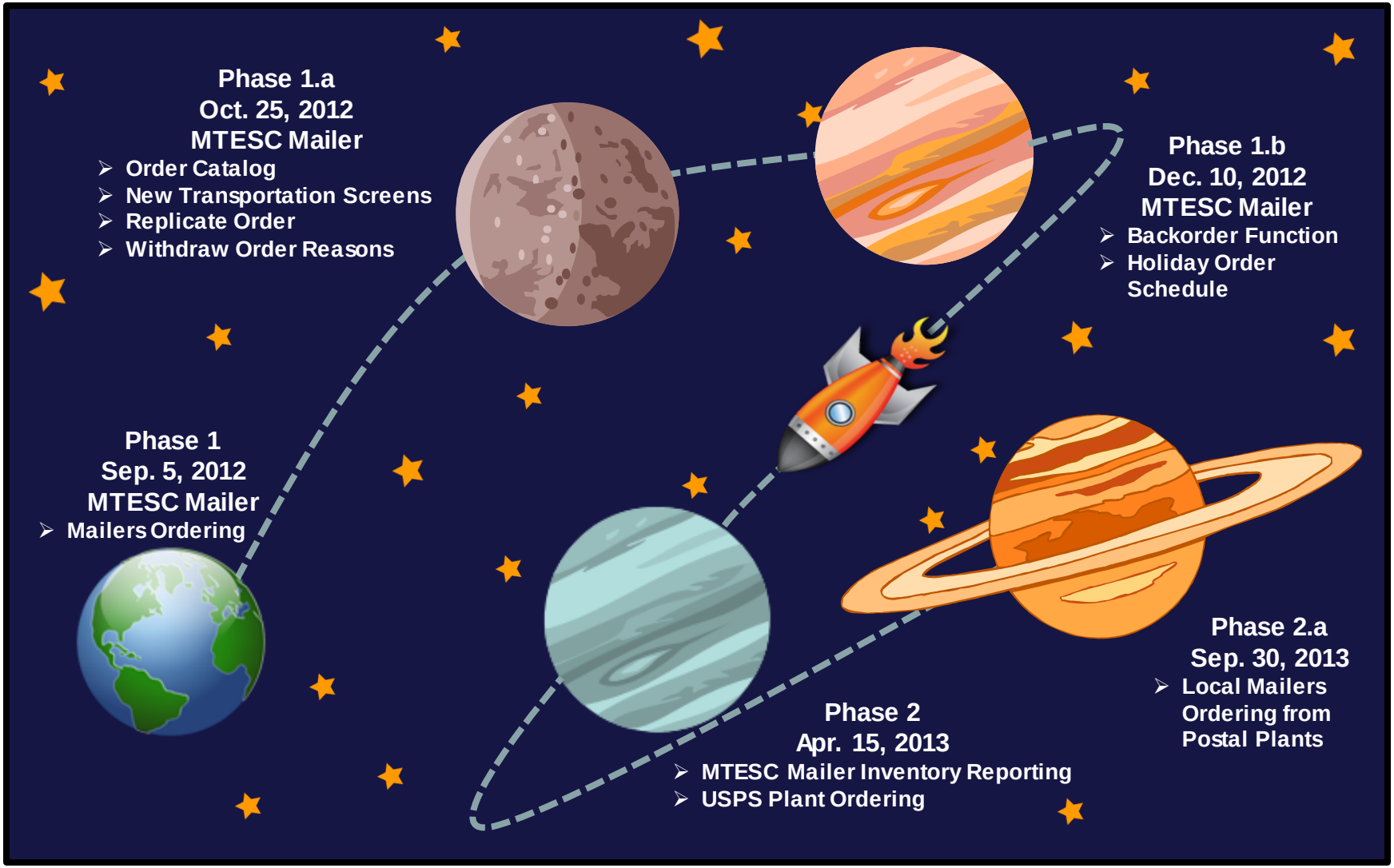
- Highlight Phase 2 MTEOR enhancements, which are designed to:
  - Increase transparency between USPS and Mailers
  - Improve Mailer and Plant MTE planning
  - Expand MTEOR's scope to a broader audience
- Preview Phase 2 enhancements that will be made to MTEOR over the next few months
- Preview future MTEOR enhancements
- Review where to go for additional MTEOR tools and information

Did you know?



*Data current as of February 10, 2013

MTEOR's Path


Phase 1.a
Oct. 25, 2012
MTESC Mailer
Order Catalog
New Transportation Screens
Replicate Order
Withdraw Order Reasons
Phase 1.b
Dec. 10, 2012
MTESC Mailer
Backorder Function
Holiday Order Schedule
Phase 1
Sep. 5, 2012
MTESC Mailer
Mailers Ordering
Phase 2
Apr. 15, 2013
MTESC Mailer Inventory Reporting
USPS Plant Ordering
Phase 2.a
Sep. 30, 2013
Local Mailers Ordering from Postal Plants

MTEOR Application Breakdown

	MTESC Mailer	MTEOR Plant	MTEOR Local
Release Dates	Sep. 5, 2012 Oct. 25, 2012 Dec. 10, 2012 Apr. 15, 2013	Apr. 15, 2013	Sep. 30, 2013
Application Functionality	➢ Place Orders ➢ Replicate Orders ➢ Withdraw Orders ➢ Backorder Function ➢ Holiday Order Schedule ➢ Report Inventory	➢ Place Orders ➢ Replicate Orders ➢ Withdraw Orders	➢ Place Orders ➢ Withdraw Orders
Audience	Mailers who receive MTE from MTESCs	USPS Plants	Mailers who request MTE from Postal Plants
Access / Registration	Business Customer Gateway (BCG)	eAccess	Business Customer Gateway (BCG) eAccess

Mailer Inventory Reporting

Benefits of Inventory Reporting

- Allows USPS to gain visibility to better understand the location of inventory and the needs of our customers
- Increases transparency between USPS and Mailers
- Decreases unnecessary spending and reduces MTE cost
  - USPS spent $120 million in FY 2012 buying MTE
  - USPS must replace missing or lost MTE to meet Mailer needs
  - USPS wants to help Mailers properly dispose of lost of damaged MTE
- Enables Mailers to better understand their current inventory and more efficiently plan for upcoming MTE needs

User Agreement

- Both MTEOR User Agreements (BSA and General) will include new MTE Inventory language
  - A statement in the MTEOR application will appear saying: The User Agreement has changed and you are required to report your MTE inventory each Thursday
- BSAs will only sign the new agreement in MTEOR when a new Mailer is added and accepted to MTEOR
- The general User Agreement must be signed each time a Mailer requests a new load of MTE
- A copy of the general User Agreement will be sent to all users in the coming weeks

The Mailer's Role

- The report is to be submitted through the MTEOR Dashboard
- The BSA is responsible for ensuring that an inventory report is submitted each week
  - The BSA performs this role or assigns it to another person
  - This individual may report for one or more facilities
  - It is recommended that one person perform this role consistently
  - Anyone who submits a report must have MTEOR access
- Noncompliance will result in an inquiry by a Mailer's BSN, and may result in the suspension of MTEOR privileges

Collecting Information

- Inventory reports are sent directly to USPS
- MTESS houses the reports until USPS personnel aggregate the data and compares to MTE demand
- USPS continually works to meet customer MTE needs and prevent shortages
- Inventory reports will serve as a key component to help plan and order MTE

Counting MTE

- Report the quantity of **empty MTE** at their facility including:
  - Staged equipment
  - Equipment being offloaded from USPS plant and MTESC trailers
  - Defective equipment
  - Outbound loaded trailers of empty MTE going to sister plants, trading partners, postal facilities, and MTESCs
- Count the following:
  - Complete pallets of trays, tubs, sleeves and sacks
  - Empty and non-empty rolling stock
  - MTE provided by USPS both from MTEOR and other means
  - MTE within the facility, in the yard, outside of the building, on the dock, in trailers, sitting in the parking lot, etc.
- Mailers serving as a receiving facility--who ordered MTE for their facility and another--include all facilities in the count

Reporting Page

MTE Type	Pallets	Pieces	Piece Value	Total Pieces	Total Value
EMM TRAY	333		$3.00	39,960	$119,880.00
EMM SLEEVE			$0.65		
FLAT TUB			$5.00		
FLAT TUB LID			$1.00		
HALF TRAY			$2.00		
HALF SLEEVE			$0.45		
MM TRAY			$2.00		
MM SLEEVE		333	$0.65	333	$216.45
PALLET - PLASTIC			$0.00		
PALLET - PRESSWOOD			$13.00		
PALLET - WOOD SLAT			$0.00		
PRIORITY MAIL SACK		24	$7.00	24	$168.00
SEMI-CLEAR SACK			$0.85		
APC/GPMC			$0.00		
WIRE CONTAINER			$0.00		
HAMPER			$110.00		
OTR			$200.00		
				40,317	$120,264.00

MTEOR

Past Reports

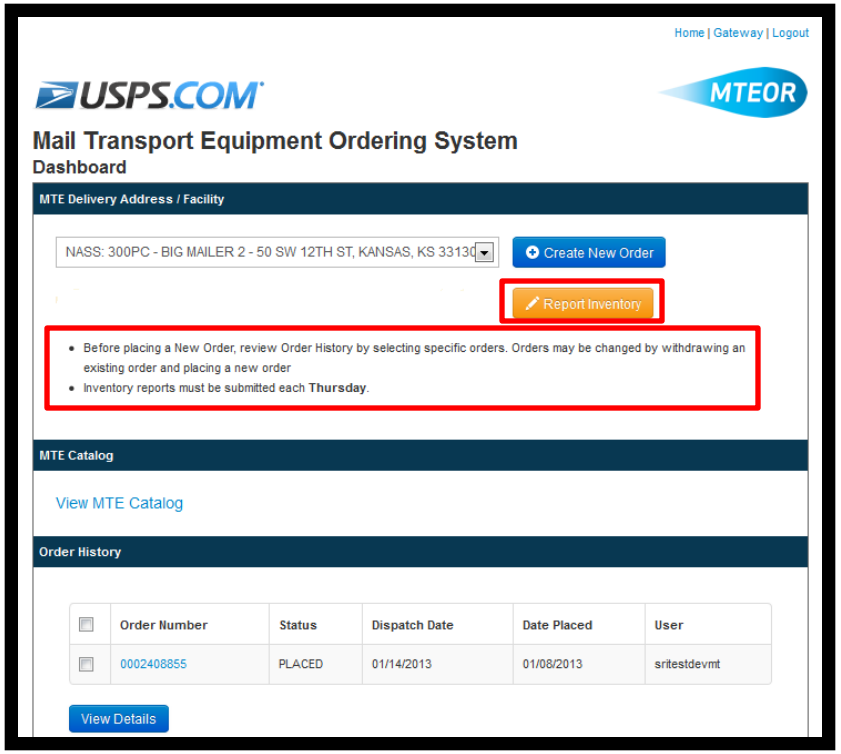
- MTEOR houses past inventory reports for 30 days
- Past reports assist Mailers to know what MTE was used and when
- To archive past reports outside of MTEOR, Mailers may download the report into a Text (.txt) file or print hard copies for their records

Review Inventory Report - Mon Feb 11 13:42:59 CST 2013 Print This Page

MTE Type	Piece Value	Total Pieces	Total Value
EMM TRAY	$3.00	3,960	$11,880.00
EMM SLEEVE	$0.65	0	$0.00
FLAT TUB	$5.00	44	$220.00
FLAT TUB LID	$1.00	0	$0.00
HALF TRAY	$2.00	6,820	$13,640.00
HALF SLEEVE	$0.45	0	$0.00
MM TRAY	$2.00	55	$110.00
MM SLEEVE	$0.65	0	$0.00
PALLET - PLASTIC	$20.00	2,222	$44,440.00
PALLET - PRESSWOOD	$8.25	20,102	$165,841.50
PALLET - WOOD SLAT	$7.00	680	$4,760.00
PRIORITY MAIL SACK	$7.00	0	$0.00
SEMI-CLEAR SACK	$0.85	0	$0.00
SEMI-CLEAR EXPRESS MAIL	$0.95	0	$0.00
APC/GPMC	$370.00	45	$16,650.00
WIRE CONTAINER	$520.00	0	$0.00
HAMPER	$250.00	0	$0.00
OTR	$1,415.00	0	$0.00
Total:		**33,928**	**$257,541.00**

Noncompliance

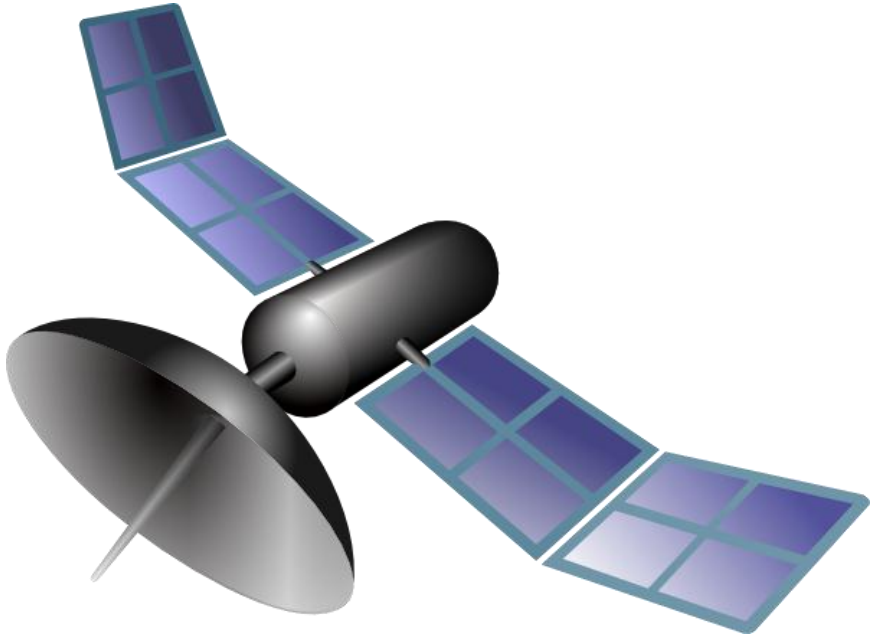
- In the event that a Mailer does not report their inventory:
  - A warning will appear on the screen
  - The “Inventory Report” button will turn orange



- Mailers may work with their BSN if they have any questions

Future Enhancements

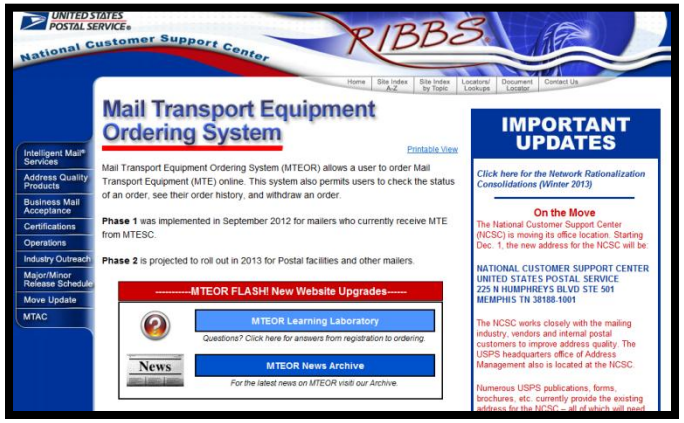
- Future enhancements may include:
  - Postal Plants ordering from MTEOR and reporting inventory through webMCRS
  - Local Mailer ordering from Postal facilities
  - Mailer Inventory Reports available in MTEOR



Tools and Resources

Tools and Resources

- RIBBS Webpage
  - Available at http://ribbs.usps.gov/mteor
  - Houses training and communications for Mailers including MTEOR Bulletins



- MTEOR Help Desk
  - MTEOR@usps.gov
  - 1-866-330-3404

MTEOR Webpage:
http://ribbs.usps.gov/mteor